

CEHR Office Memorandum 360-1-1	Department of the Army U.S. Army Corps of Engineers Washington, DC 20314-1000	OM 360-1-1 23 September 1997
	Army Information RECORDING AND EXHIBITING THE NAMES OF PROFESSIONAL ENGINEERS, ARCHITECTS, LANDSCAPE ARCHITECTS, AND GEOLOGISTS	
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DEPARTMENT OF THE ARMY
Office of the Chief of Engineers
Washington, D.C. 20314

OM 360-1-1

DAEN-PEZ-A

MEMORANDUM
No. 360-1-1

23 September 1977

ARMY INFORMATION

Recording and Exhibiting the Names of Professional Engineers,
Architects, Landscape Architects, and Geologists

1. Purpose. This memorandum prescribes the procedures to follow within OCE to record and display the names of personnel who have attained registered professional engineer, architect, landscape architect, and geologist status.
2. Applicability. This memorandum is applicable to all elements of OCE.
3. Responsibilities.
 - a. Directors and Chiefs of Separate Offices will:
 - (1) Advise all civilian personnel to provide written notification to DAEN-PEC-R when they attain registered professional status. Newly assigned civilian employees with such status should check with their servicing civilian personnel office to ensure that their attainment of registered status is made a matter of record in their official personnel folder.
 - (2) Advise all military personnel to provide written notification to DAEN-PEM-A when they attain registered professional status. Newly arrived military personnel with such status should also check with this office to make certain that their attainment of registered status is recorded within OCE and is a matter of record in their official military personnel records.
 - b. Chief, Office of Personnel will:
 - (1) Be responsible for the maintenance of a record of all personnel, military and civilian, assigned to OCE who have attained registered status.
 - (2) By survey no less than semi-annually, on 31 March and 30 September, update and validate the OCE rosters of all personnel with registered status.
 - (3) Provide by no later than 15 April and 15 October of each year to DAEN-ASZ-A an updated listing of all military and civilian personnel assigned to OCE who have attained registered status.

This memorandum supersedes OM 360-1-1, 21 Jun 71.

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c. Chief, OAS will, upon receipt of semi-annual updating of the roster of personnel assigned to OCE who have attained registered status, take necessary action to make modifications to the appropriate display board.

FOR THE CHIEF OF ENGINEERS:

A handwritten signature in black ink, appearing to read "James N. Ellis". The signature is stylized with a large, looping "E" and a cursive "James".

JAMES N. ELLIS
Colonel, Corps of Engineers
Executive Director, Engineer Staff